



## **ICC MAIN CENTER CAMP POLICIES**

Location: ICC Main Center, 525 Los Coches St, Milpitas CA 95035

### **REFUNDS, TRANSFERS, CANCELLATIONS, EXTENDED CARE, LUNCH, COVID-19 PROTOCOLS AND GENERAL POLICIES**

#### **PLEASE READ ALL POLICIES CAREFULLY**

In order for ICC to process a refund, credit or transfer we must receive an email 4 weeks prior to the START DATE of your camp. If so, full refunds will be processed (less \$75 nonrefundable processing fee)

Refunds will not be permitted within 4 weeks of the start date of the camp. No transfers or credits will be permitted within 4 weeks of the start date of the camp.

Please allow 2 weeks for all refunds to be processed.

**NO WEEK WILL BE PRORATED OR REFUNDED DUE TO LAST MINUTE CANCELLATION FROM YOUR END.**

No refunds will be made unless ICC cancels a camp which is virtual or onsite.

In case of any illness, a doctor's note is required for refunds (non refundable processing fee of \$75 will still be charged)

Discounts are applicable only for new registrations. In case of transfer, any discount, if already given, will not be applicable and full price will be charged.

There will be no reduction or refund of fees for camps, extended care, or Lunch programs because of absence of the child for any personal reasons.

#### **CAMP TIMINGS**

All our camps (except Gandhi camp and Preschool Camps) are full day camps from 9:00am – 3:30pm. Three breaks will be given, first one a 15 min snack / restroom break, second one a 45 mins lunch/restroom break and third one a 15 minute juice / restroom break during the day. Children will be always escorted to the restrooms.

#### **EXTENDED CARE (MORNING AND AFTERNOON OPTION)**



Morning care (early drop off) is available 8:00 am- 9:00 am for an additional \$49/ week. Morning extended care will be supervised by Senior C

Afternoon extended care is available 3:30 pm – 6:00 pm for an additional \$75/ week.

Activities and Games will be provided. Light snack will be offered at 4:15pm during the afternoon extended care time. Afternoon extended care has planned activities including free play and book reading.

## DROP OFF AND PICK UP

All campers MUST be signed in and signed out at their camp room by a parent or guardian. A Photo ID of the parent/ guardian is required at pick up. Without proper ID we will NOT release the child. Please plan on 5 to 8 mins wait time during drop off and pick up...(our camp counselors are always under training and hence need time and support)

## LUNCH PROGRAM

Campers may bring lunch every day from home. For your convenience we offer healthy vegetarian meals (pre boxed lunch) for an extra charge of \$60/week. Lunch will be freshly prepared by a licensed kitchen and served to our campers daily from 12:00pm to 12:45pm. (this lunch excludes Preschool camps). Please check OUR website [www.indiacc.org](http://www.indiacc.org) for the sample menu.

Please note: We cannot warm up lunches brought from home.

## HEALTH AND SAFETY

**ALLERGIES:** Your child may be exposed to food allergens like nuts, wheat, eggs or dairy. Please notify us if your child has any allergies of any kind. **WE ARE NOT A NUT FREE SITE DURING CAMPS**

**ICC will not hold responsibility for any health - related issues or injuries incurred during ICC main center summer camps** - ICC Staff and Summer Camp Counselors are trained to ensure safety of all campers. Children are frequently reminded not to run in the hallways or play with water in the restrooms or indulge in petty arguments with fellow campers- to ensure their own safety and the safety of others on ICC premises, especially senior citizens. For this reason, you are asked to sign a Waiver before signing up for any camp.

During the summer months **if** mandated by Santa Clara County or California State, all onsite staff and students will be asked to wear masks and sanitize hands on a regular basis. In that case- Each camper that attends onsite camps must carry 2 masks. ICC will provide hand sanitizers, masks and gloves to instructors/staff. ICC will sanitize surfaces, bathrooms and any common areas used for camp on a



regular basis. ICC will not be responsible if a child comes down with COVID related symptoms during a camp week on ICC premises

In the event that a COVID-19 exposure is identified, all necessary protocols and regulations will be followed to ensure the safety of all staff and students in attendance.

ICC reserves the right to take the temperature of the students, instructor and assistants each day before the start of each camp day.

### COVID-19 PROTOCOLS

If your child or anyone in your home is experiencing any of the below mentioned symptoms, PLEASE DO NOT send your child to camp

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Communicate with an ICC Camp Manager so that alternate arrangements can be made. A doctor's note will be required at that time.

For any questions or concerns please email [aparna@indiacc.org](mailto:aparna@indiacc.org)